

Cascade County

Job Vacancy Announcement

Position: Licensed Practical Nurse/Health Coach	Closing Date: October 3, 2011
Dept.: City-County Health Department	Dept. Adm.: Alicia Thompson
Type of Position: Part-time 24 hours a week	Salary: \$12.90-\$13.80 per hour
	Must join the MPEA Union
Applications available at Cascade County Human Resource Department, www.co.cascade.mt.us or Job Service	
All application materials must be turned in to the Cascade County Human Resources Department and date stamped by 5:00 p.m. on the closing date.	

DESCRIPTION OF POSITION

The LPN Health Coach, under the supervision of the RN Project Manager, will be responsible for providing telephonic and face-to-face health improvement services to Medicaid Passport patients in Cascade County and Teton County who are determined to be High Risk High Cost. These patients will generally have one or more chronic health conditions. Patients in this category will be identified through the predictive modeling software used by the State and referred directly from the State Medicaid Managed Care Bureau. Many will have co-morbidities that place them at high risk of future hospitalization and high medical care utilization. The LPN/Health Coach will provide preventive health improvement services to Medicaid Passport patients referred by primary care providers due to high risk factors for development of chronic disease. Referrals from primary providers will also be sent through the State Medicaid Care Bureau. An individual caseload will be approximately 75-150 depending on complexity of patient condition(s) and staffing levels. Position performs skilled professional and technical practical nursing duties in provision of health care. Under the direction of the RN Project Manager, makes appropriate nursing diagnosis, plans and implements nursing intervention, and evaluates outcomes of intervention in Medicaid patients. Position provides individual and group health promotion activities. May be exposed to risks from behaviors of disordered persons. Deals with sensitive information and adheres to standards of confidentiality and HIPAA. Daily contact with clients/families via phone/home visitation; health education presentations; contact with CHCC providers and staff; contact with community agencies; contact with local medical providers and hospital staff. Position requires ability to use a telephone and communicate orally with the public; use writing instruments and key boards; use computer for data entry and documentation of activities; read written materials; perform public speaking; good professional judgment; stoops; bends; kneels; reaches for; ability to lift 30 pounds; conducts home visits, offsite meetings, and discharge planning; requiring ability to drive and to enter and exit buildings.

JOB REQUIREMENTS

Knowledge: This position requires knowledge of basic health care and practical nursing activities; confidentiality; community resources; current nursing procedures and techniques; medical terminology; basic knowledge of teaching and learning; knowledge of prevention and health promotion/use of nursing process; and knowledge of applicable public health laws (PPD/STD).

Skills: Requires skills in assessment; planning; implementation; performing practical nursing procedures; use of some medical screening equipment; and computer skills (Word, Excel, Outlook, Internet).

Abilities: Requires the ability to: teach and demonstrate established procedures; be self-motivated; be well organized yet flexible; accurately record and log time and activities; provide and demonstrate good nursing judgment; work effectively with students; utilize time wisely; maintain confidentiality of sensitive information; follow procedures of universal precautions; communicate effectively orally and in writing; follow verbal and written instructions; establish effective working relationships with fellow employees, supervisors, clients, and the public.

Education & Experience Requirements

The above knowledge, skills and abilities are acquired through a combination of education and experience equivalent to graduation from a State approved school of Vocational Nursing and two(2) years experience in a medical field. Must complete and pass the National Chronic Care & Health Coaching Certification Program. Course will be provided on the job via the web.

Must possess a current license to practice nursing in the State of Montana.

Requires use of own motor vehicle and a valid State of Montana driver's license and proof of insurance.

The successful Applicant must serve a 6 month probationary period and may have a criminal background check conducted. The results thereof may disqualify the Applicant from consideration for employment with the County.

Notice to Applicants: Applicants who are claiming Veteran's or Handicap Preference should provide a DD-214 Discharge Document or DPHHS Handicap Certification with their application for employment so that Cascade County may apply the preference during the selection process.

Cascade County makes reasonable accommodations for any known disability that may interfere with the applicant's ability to compete in the recruitment and selection process or an employee's ability to perform the essential duties of the job. For Cascade County to consider such arrangements, the applicants must make known any needed accommodations.

CASCADE COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER.